



**South Carolina Department of Motor Vehicles  
RENTAL CAR QUALITY ASSURANCE INCIDENT REPORT FOR  
MISSING INVENTORY**

RC-001B  
(Est. 04/2024)

Rental car participants or service providers must complete and submit this form within 24 hours after missing inventory is discovered. If you have additional questions, please call the RCQA unit at (803) 896-9091.

Rental Car Participant/ Service Provider:	Customer Number/ Office Number:	
Mailing Address:		
Contact Number:	Date/Time of Discovery:	Today's Date:
Have you emailed RCQA? (If yes, please complete the section below) <input type="checkbox"/> Yes <input type="checkbox"/> No		

491-AV Decals			Plates		
Control Number		Decal Color	Plate Number		Plate Class
To	From		To	From	

**\*Please provide detailed information regarding the loss of SCDMV inventory. Please include any relevant information – including dates, times, locations, any witnesses, and any actions taken. Please provide a detailed report on the missing inventory.\***

***I certify under penalty of perjury that all information and statements made on this form are true and correct to the best of my knowledge. I understand that if this information is found to be fraudulent, I may be prosecuted and/or removed from the program.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please email the form to [Rentalcar@scdmv.net](mailto:Rentalcar@scdmv.net)

**DETAILS: (continued)**



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[Empty box for incident report details]

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please email the form to [Rentalcar@scdmv.net](mailto:Rentalcar@scdmv.net)**