

# SCDMV Dealer Connection

## Updates from SCDMV to You



### NMVTIS Title Suspense Issues

Each day, SCDMV receives a report of over 200 titles that were placed in suspense the prior day because of a NMVTIS discrepancy. These discrepancies may be caused by the omission of brands, odometers that should be exempt but display actual mileage, or odometers that are recorded less than was on the previous title. However, the majority of titles are placed in suspense because of a state discrepancy (over 75%). Of these, roughly 150 titles, 135 are placed in suspense because the title number recorded from the title submitted was entered incorrectly.

EVR dealerships must be careful when entering the submitted title number in the “previous jurisdiction” field of the EVR interface. While the field is indicated as “previous jurisdiction title number”, the user should enter the current title number from the title to be submitted. It is very easy to make this mistake when submitting **North Carolina** and **Georgia** titles, as the current title number and previous title numbers are reversed on these titles.

Other common mistakes are from the **New York** and **California** titles because these titles do not have title numbers. Users should enter the issue date from these titles in the format “yyyymmdd”. For example, if the issue date on the title is February 1, 2017, the title number would be entered as **20170201**.

On **New Jersey** titles, if the title number is 13 characters, four zeros should be entered after the ninth character of the title number. Do not enter (or count) the two letters separated by a space preceding the title number; and, include the two letters that are immediately before the issue year of the title. For example, if the title displays the title number as [JD OK20180450629], users should enter [OK201804500000629] as the title number. For 17-character title numbers, for example, [GD2014168000001302], users should enter the title number as displayed [GD2014168000001302] without adding additional zeros.

On titles from the state of **Michigan**, the two-letters after the title number should not be entered. The title number displayed as [603E1670616 AS] should be entered as [603E1670616].

The state of **Wisconsin** prints a dash (-) between the last two characters of the title number. Do not enter the dash as a part of the title number. For example, [17080T129026-8] should be entered simply as [17080t1290268] without the dash.

A guide to entering the submitted title numbers for all jurisdictions are listed on the following page along with examples from state titles where NMVTIS State discrepancies are prevalent.

### IMF Reminders

Automobile sales must still be reported on the applicable SCDOR forms (generally Form ST-455 and ST-593) with sales subject to the IMF taken as a deduction on the return.

For additional information on reporting automobile sales and applicable tax returns, please contact the SCDOR: 1-844-898-8542 Option 2 then Option 3 [SalesTax@dor.sc.gov](mailto:SalesTax@dor.sc.gov)  
[www.sctax.org](http://www.sctax.org)

### Upcoming Titling Classes

#### Wednesday, July 18, 2018

Wingate by Wyndam, 760 Galleria Blvd., Rock Hill

#### Wednesday, August 8, 2018

Blythewood DMV, 10311 Wilson Blvd., Blythewood

#### Wednesday, September 12, 2018

Wingate by Wyndam, 9280 University Blvd., North Charleston

#### Wednesday, October 10, 2018

Blythewood DMV, 10311 Wilson Blvd., Blythewood

#### Wednesday, November 14, 2018

Wingate by Wyndam, 33 Beacon Drive, Greenville

#### Wednesday, December 12, 2018

Blythewood DMV, 10311 Wilson Blvd., Blythewood

To Schedule:

Call (803) 896-4870

Email: [tcmscheduling@scdmv.net](mailto:tcmscheduling@scdmv.net)

Let us know immediately of any cancellations because there is often a wait list of individuals wishing to attend.



On the **North Carolina** title, be sure to enter the title number on the **left** and not the previous title number on the right.

## So Long...

I would like to inform you, my friends from industry, that I will be retiring from South Carolina State government effective June 14, 2018, after 30+ years with the Department of Motor Vehicles.

Over the last 10+ years, I have worked closely with many of you on various projects and customer issues.

I pray that in my time as a state servant, that I have provided assistance to you that epitomizes SCDMV's mission to provide committed, competent and courteous service.

I've enjoyed meeting you and being of service throughout my SCDMV career. I've especially enjoyed provided titling and registration information through our Dealer Training sessions.

It has been a blessing to have had this opportunity to be of service. I've learned a lot during my tenure and I have spent the last few years passing along that knowledge to our staff that will remain after I've gone.

Therefore, I leave you with a staff of people who also epitomize our values and I have no doubt that you will continue to receive valuable service throughout the Department of Motor Vehicles.

Also, I would like to take the time to introduce my successor, Mr. Brian Carlson. Brian retired to Columbia after 32 years of service in the US Army. He has served as Business Development Program Manager for LION Apparel, Director of Operations for AQuate Corporation and Chief of SCDMV Facilities and Inventory Management.

After July 2nd, Brian can be reached at (803) 896-4862. In the interim, as always, Titles and Registration existing Support staff will be happy to assist.

God Speed to each of you,

*Sharon*



Sharon Burgess Madison, Deputy Director Vehicle Services, Titles and Registration System



On the **Georgia** title, be sure to enter the title number on the **right** and not the previous title number on the left.



On the **California** and **New York** titles, the issue date (below the words "issue date") is used as the title number. The date is entered in the format **yyyymmdd**. For the title at left you would enter **20170623** as the title number.



On **New Jersey** titles, enter 4 zeros after the 9th char. of the title number if the title number is 13 characters. If the title displays a 17-character the title number, enter the title number as displayed.



On titles from the state of **Michigan**, the two-letters after the title number should **NOT** be entered. The title number displayed as **[603E1670616 AS]** should be entered as **[603E1670616]**.

## Form 400 — Title Application

Effective **January 1, 2019**, SCDMV will no longer accept Form 400's with a revision date prior to February 2018.

## Electronic Signatures

For vehicle titling and registration, SCDMV will accept electronic signatures on documents required to be signed that are non-secure and do not require an odometer disclosure. For example, electronic signatures **ARE** accepted on Title Applications (Forms 400, 400-D, 400-L, and 400-S). Electronic signatures are **NOT** accepted on Manufacturer Certificates of Origins (MCO), Titles, Secured Power of Attorneys (SC Form 5047), Bills of Sale, Affidavits of Sale (PTOs).

Competent, Committed  
and Courteous



## Guide to Out of State Title Numbers

Jurisdiction	Title Number Location/Notes
Alabama	Title number top left under <i>Great Seal</i>
Alaska	Control number on top left (printed in red)
Arizona	Title number midway down on left
<b>California</b>	<b>Issue date near top right in format <i>yyyymmdd</i></b>
Colorado	Title number top right
Connecticut	Title number near top left
Delaware	Title number near top left
District of Columbia	Title number near top left
Florida	Title number near top right
<b>Georgia</b>	<b>Current title number near top RIGHT</b>
Hawaii	6 digit number on bottom right
Idaho	Title number near top left
Illinois	Title number top right
Indiana	Title number bottom right
Iowa	Title number near top left
Kansas	Title number near top left
Kentucky	Title number top left
Louisiana	Title number near top middle right
Maine	Title number top right
Maryland	Title number near top right
Massachusetts	Title number top left
Michigan	Title number near top left; omit the letters at the end.
Minnesota	Title number near top left
Mississippi	Title number near top right
Missouri	Title number top right
Montana	Title number near top left
Nebraska	Title number bottom right
Nevada	Title number top right
New Hampshire	Title number near top left
New Jersey	For 13-character numbers add four zeros after the ninth character. For 17-character title numbers, enter the title number as displayed.
New Mexico	Title number top right
<b>New York</b>	<b>Issue date near top right in format <i>yyyymmdd</i></b>
<b>North Carolina</b>	<b>Title number near top LEFT</b>
North Dakota	Title number near top middle
Ohio	No. top right
Oklahoma	Title number top right
Oregon	Title number near top left
Pennsylvania	Title number top right (Do not enter the two letters after the title number)
Puerto Rico	Title number top left
Rhode Island	Title Seq. No. top right
South Dakota	Title number top left
Tennessee	Title number top right
Texas	Title document number near top mid/right (Drop the first two numbers)
Utah	Title number top right
Vermont	Title Number top 1/3 near middle left
Virginia	Title number near top right
Washington	Certificate Number middle top
West Virginia	Title number near top right
Wisconsin	Title number near top left; omit the dash
Wyoming	Title number top right