Application for a Specialty Plate must be made by one sponsoring organization or individual. Organizations applying for a special license plate under SC Code of Law, Section 56-3-8000 as a non-profit organization must be certified as a 501(c)(3), 501(c)(6), 501(c)(7), or 501(c)(8) organization by the Federal Internal Revenue Service. The organization must have maintained that certification continuously for at least five years prior to the date on this application.

Plates for organizations that are not non-profit must be authorized by specific statute. All organizations or individuals making application for authorized plates must also meet the guidelines detailed on page 2 of this application.

**Part I Organization Information**

<table>
<thead>
<tr>
<th>Non-Profit Organization? Yes □ No □</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Organization</td>
</tr>
<tr>
<td>TAX ID number</td>
</tr>
<tr>
<td>Mission of Organization</td>
</tr>
<tr>
<td>Number of Organization Members in SC</td>
</tr>
<tr>
<td>Estimated number of Plates To Be Sold First Year</td>
</tr>
<tr>
<td>Organization Website Address</td>
</tr>
</tbody>
</table>

**Part II Plate Information**

<table>
<thead>
<tr>
<th>Has plate been proposed in other state(s)? Yes □ No □</th>
<th>If Yes, in which state(s) has the plate been proposed?</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the annual sales volume of this plate nationwide?</td>
<td>In which states is the plate currently being sold?</td>
</tr>
<tr>
<td>Why would South Carolinians want to purchase this plate?</td>
<td></td>
</tr>
<tr>
<td>Suggested additional fee to be charged for plate (in addition to regular plate registration fee)</td>
<td>For what purpose will the funds earned from these fees be used?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Can this plate be purchased by the general public? Yes □ No □</th>
</tr>
</thead>
<tbody>
<tr>
<td>If no, Please list and provide a sample of the documentation that must be provided by the purchaser in order to qualify for the plate.</td>
</tr>
<tr>
<td>Does this plate carry a symbol that is trademarked or copyrighted? Yes □ No □</td>
</tr>
</tbody>
</table>

*If yes, sponsoring organization must provide permission to use the symbol from the holder of the trademark or copyright.*

The required non-refundable $6,800 application fee to defray the initial cost of production must be submitted with application unless required by law.

**Part III Organization/Individual Contact Information**

<table>
<thead>
<tr>
<th>Name of Sponsoring Organization/Individual Contact</th>
<th>Title</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address/City/State/ZIP</td>
<td>Email Address</td>
<td></td>
</tr>
</tbody>
</table>

Signature Date
In order to request approval for a specialty plate governed under this policy, the sponsoring organization or individual must provide the following:

A request for consideration on the sponsoring organization’s letterhead.

A completed Application for Approval of Specialty Plate, Form RG-504A.

Written authorization for the use of any copyrighted or registered logo, trademark, or design to be used.

Sponsoring organizations may designate an individual or organization to act as an agent on behalf of the sponsoring organization. Organizations assigning an agent individual or organization must complete form RG-504D to authorize the Department’s dealings with the agent.

License plate artwork for the design of the plate on CD/diskette in specified graphic format, and one (1) color hard copy of the artwork.

A marketing plan that includes target audience, media to be used, and text of media messages.

The required non-refundable $6,800 application fee to defray the initial cost of production must be submitted with application unless required by law.

Non-profit organizations must meet all the requirements above plus provide:

Documentation from the Internal Revenue Service showing that the organization currently has a 501(c)(3), 501(c)(6), 501(c)(7), or 501(c)(8) tax exempt status.

Documentation in the form of prior tax returns or other documentation from the Internal Revenue Service showing that the sponsoring organization has maintained the same tax-exempt status for at least five years prior to the date of application.

Because only the sponsoring organization can make application for a plate design the sponsoring organization must provide proof of its non-profit status.

Organizations that are requesting funds from the sale of plates must also submit Internal Revenue Service form W-9 before any funds can be distributed by the Department.

The Department will return incomplete applications to the sponsoring organization’s contact individual, detailing additional items required before the Department will consider the application.

The Department can choose to reject the production of any plate based on any of the following characteristics of the plate:

Failure to promote a positive image for the State
Low projected sales, lack of statewide appeal
Controversial, low sales, or litigation in other states
Production considered not to be cost beneficial to the state
Partisan or misrepresentative of the sponsoring organization or another organization
Potentially offensive, controversial, or inappropriate to the public
Similar plate/design already exists
Proliferation of specialty plates, workloads and costs to the state
Impinges on Advertising/corporation concerns
Use of proceeds from plate sales considered controversial or in violation of statute/constitution
Sexual or vulgar connotation
Derogatory reference to an individual or group
Implication extolling alcohol, drugs or other illegal activities or substances
Misrepresentation of organization as law enforcement or other government entity
Use of copyrighted emblem, seal, symbol, logo or registered trademark without written authorization
Design interferes with legibility or readability of plate number

The Department will review the Application and will notify the organization’s authorized contact of the Department’s decision. If the application is approved, the organization must submit $6,800 before the plate will be manufactured.

Completed application materials should be sent to:
South Carolina Department of Motor Vehicles
Special Plate Review Officer
PO Box 1498
Blythewood, SC 29016-0038

For more information call:
Special Plate Review Officer
803-896-9863