



South Carolina Department of Motor Vehicles
Customer Checklist

MV-118
(Rev. 8/16)

Actions required to complete your vehicle registration.

NOTE: When you contact DMV, please include the 4-digit code behind the checked item(s) below:

- 1. Our records indicate that a registration for this vehicle has already been processed. Contact the DMV by mail at SC DEPT of MOTOR VEHICLES, PO Box 1498, Blythewood, SC 29016-0055, or visit a DMV branch office. (4888)
- 2. Due to a transmission error, your record cannot be processed through the county. Contact the DMV by mail at SC DEPT of MOTOR VEHICLES, PO Box 1498, Blythewood, SC 29016-0055, or visit a DMV branch office. (4999)
- 3. Our records show your vehicle has been sold. If this is not correct, contact the DMV by phone at (803) 896-5000 or by email at help@scdmvonline.com. If you have sold the vehicle, turn in your plate to any DMV office and ask if you are due a refund. (8006)
- 4. Vehicle has a registration suspension. Contact DMV by phone at (803) 896-5000, by email at help@scdmvonline.com, by mail at SC DEPT of MOTOR VEHICLES, PO Box 1498, Blythewood, SC 29016-0055, or visit a DMV branch office to determine what you must do to clear the suspension. You may need to provide proof of insurance and pay additional fees to clear the suspension. (8015)
- 5. You have a registration suspension related to insurance. Contact DMV by phone at (803) 896-5000, by email at help@scdmvonline.com, by mail at SC DEPT of MOTOR VEHICLES, PO Box 1498, Blythewood, SC 29016-0040, or visit a DMV branch office. You may need to provide proof of insurance and pay additional fees to clear the suspension. (8016)
- 6. Our records indicate that your plate cannot be renewed because of its current status. Contact DMV by phone at (803) 896-5000, by email at help@scdmvonline.com, by mail at SC DEPT of MOTOR VEHICLES, PO Box 1498, Blythewood, SC 29016-0055, or visit a DMV branch office. (8019)
- 7. Registration for vehicle has been changed in the last (3) months. You may have sold the vehicle or transferred the tag to a different vehicle. Contact DMV by phone at (803) 896-5000, by email at help@scdmvonline.com, by mail at SC DEPT of MOTOR VEHICLES, PO Box 1498, Blythewood, SC 29016-0055, or visit a DMV branch office. (8038)
- 8. Your renewal could not be processed at the County. DMV will send you the registration/decal directly, or will provide you with additional instructions within 5 business days. (8085, 8143, 8010)
- 9. There is a problem with your record that requires DMV assistance. Contact the DMV by phone (803) 896-5000 or by email at DMV at help@scdmvonline.com to determine why registration could not be issued. (8116)



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